

Shri Vaishnav Vidyapeeth Vishwavidyalaya, Indore
BACHELOR OF LIBRARY AND INFORMATION SCIENCE (Year: 2024-25)

01. Librarianship :

Libraries are important social institutions and no community is complete without library services. The organization of these libraries need persons with good academic and professional skills. Libraries require qualified professionals with a sense of dedication and spirit of service. Those intending to enter the library profession should satisfy themselves that they possess the academic qualification and the sense of vocation that would enable them to work successfully as Librarians and Information Officers. Department of Library and Information Science under the Shri Vaishnav Institute of Social Sciences, Humanities and Arts is conducting one-year (two semesters) fulltime course leading to the award of the Degree in Bachelor of Library and Information Science.(B.Lib. I.Sc.)

01. Objectives:

- To make the student to understand the Laws of Library Science.
- To make them to understand the functions and purpose of library in the changing scenario
- To train the students in knowledge processing, organization and retrieval
- To train the student in the application of ICT tools and techniques in librarianship

03. Syllabus of the Course:

The Syllabus, teaching and learning schedule and the scheme for evaluation of the marks is given in the following pages.

COURSE CODE	COURSE NAME	Credits	Hours
FIRST SEMESTER (July-December)			
BLIS101	Information and Society	04	04
BLIS102	Library Classification Theory	04	04
BLIS103	Library Classification Practice	04	08
BLIS104	Information Technology(Theory)	04	04
BLIS105	Management of Libraries and Information Centers	04	04
BLIS106	Comprehensive Viva	02	
		22	24
SECOND SEMESTER (January-June)			
BLIS107	Library Cataloguing Theory	04	04
BLIS108	Library Cataloguing Practice	04	08
BLIS109	Information Technology Practice	04	08
BLIS110	Reference Sources, Services and User Studies	04	04
	DISCIPLINE SPECIFIC ELECTIVE (DSE)		
BLIS111(A)	Documentation and Information Services	04	04
BLIS111 (B)	Marketing and Visibility of LIS Services and Knowledge Management		
BLIS111(C)	MOOCS		
BLIS112	Internship (After the Course work)	04	08
BLIS113	Comprehensive Viva	02	
		26	36

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Details of the B.Lib.& I.Sc. Degree Programme

Types of Courses	Credits	COURSE CODES
I. Core Courses a) Theory 6 Papers b) Practice 3 Papers	5 Papers X 4 Credits Each = 20 3 Papers X 4 Credits Each = 12	BLIS 101,102,104, 105,107, BLIS 103,108,109
II. Elective Courses Discipline Specific Elective 1 Paper	1 paper X 4 Credits = 04	BLIS 111
	=40	
III. Ability Enhancement Courses a) Ability Enhancement Compulsory Course b) Skill Enhancement Courses	As per the policy of the University 1 paper X 4 Credits =04	BLIS 112(INTERNSHIP)

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FIRST SEMESTER (July-December)

COURSE CODE	COURSE NAME	TEACHING & EVALUATION SCHEME										
		THEORY			PRACTICAL			L	T	P	CREDITS	
		TWO TERM EXAMS	TEACHER ASSMT.	UNIV. END SEM. EXAM.	TWO TERM EXAMS	TEACHER ASSMT	UNIV. END SEM. EXAM					
BLIS 101	Information and Society	20	20	60	-	-	-	4	-	-	4	

Legends: L - Lecture; T - Tutorial/Teacher Guided Student Activity; P – Practical; C - Credit;

***Teacher Assessment** shall be based on following components: Quiz/Assignment/ Project/Participation in Class, given that no component shall exceed more than 10 marks.

Course Educational Objectives (CEOs): The students will be able to

- Understand the basic principles of Library and Information Science.
- Understand the types of library systems and their functioning
- Role of Library Associations and their activities.

Course Outcomes(Cos):The students should be able to:

- Understand the history and development of libraries.
- Develop ethics and relevance of libraries in the society.
- Do library cooperation resource sharing initiatives

COURSE CONTENT

UNIT 1- History and Development of Libraries:

- Social and historical foundations of libraries. Library Movement in India. Libraries development plan and programs in India after independence. NEP 2020 and Libraries
- Types and functions of libraries: Academic, Public and Special. National Library (Kolkata), Library of Congress (Washington) and British Library (London).

UNIT 2 –Library Profession and Ethics:

- Attributes of Profession: Librarianship as a profession. Philosophy and Ethics of Librarianship.
- Five Laws of Library Science and their implications.
- Role of library in formal and informal Education. Role of Library in Modern Society. Publicity and extension activities.

UNIT 3 – Library Legislation and Library Acts:

- Library Legislation in Indian States, Library Acts and their salient Features.
- Delivery of Book Act. Intellectual Property Rights, Right to Information, Copyright Act,

UNIT 4 – Library Buildings:

- Library Building: Planning and Designing.
- Role of Librarian and Architect in Designing of Building, Furniture etc.
- LIS related standards for building, furniture and equipments.

UNIT 5 – Library Resource Sharing and Library Associations:

- Library Cooperation and Resource Sharing, National Digital Library, INFLIBNET, DELNET and NISCAIR.
- Role of Professional Associations in India, USA and U.K with special reference to ALA, LA, SLA, ILA and IASLIC.
- Role of International organizations: UNESCO, ASLIB, FID and IFLAI.

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Suggested readings:

- Vashisth, C.P., ed.(1994). Library movement and library development in India. Delhi: ILA.
- Krishan Kumar(1997). Library organization. Delhi: Vikas Publications.
- Rout, R.K.(1991). Library legislation in India. New Delhi: Reliance.
- Sharma, Pandey S.K.(1992). Library & society. 2nd rev. ed. New Delhi: Ess Ess Publications.
- Kumar, P.S.G.: A student's manual of library & information science, Delhi: BR Publishing
- Ranganathan, S.R.(1963). The five laws of library science. 2nd ed. Bombay: Asia Publishing,
- IFLA(1977).Standards for library service. 2nd ed. Munich: Verlag.
- Vekatappaiah,V and Madhusudhan,M(2006). Public library legislation in the new millennium. Bookwell, New Delhi.
- Venkatappaiah V. (2015) Indian Library Legislation : State Library Bills & Acts

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FIRST SEMESTER (July-December)

COURSE CODE	COURSE NAME	TEACHING & EVALUATION SCHEME									
		THEORY			PRACTICAL			L	T	P	CREDITS
		TWO TERM EXAMS	TEACHER ASSMT.	UNIV. END SEM. EXAM.	TWO TERM EXAMS	TEACHER ASSMT	UNIV. END SEM. EXAM				
BLIS 102	Library Classification Theory	20	20	60	-	-	-	4	-	-	4

Legends: L - Lecture; T - Tutorial/Teacher Guided Student Activity; P – Practical; C - Credit;

***Teacher Assessment** shall be based on following components: Quiz/Assignment/ Project/Participation in Class, given that no component shall exceed more than 10 marks.

Course Educational Objectives(CEOs): The students will be able to

- Understand the history, development, theories and canons of Library classification
- Library Classifications schemes, their structure, features and development

Course Outcomes(Cos):The students should be able to:

- Know the structure and features of library classification schemes
- Learn the latest developments in library classification and cataloguing practices

COURSE CONTENT

UNIT 1- Universe of Subjects:

- Universe of subjects, Structure, Attributes & Modes of Formation.
- Library classification: Definition Need & Purpose including Knowledge Classification.

UNIT 2- Library Classification and its facets:

- General and dynamic theory of library classification.
- Fundamental Categories, Facet Analysis, Devices, Phase Relations, Mnemonics and its uses in classification.

UNIT 3- Normative Principles.

- Comparative Study, Canons of Classification(idea, verbal and notational plane)
- Common Isolates and special isolates.

UNIT 4- Library Classification Schemes:

- Standard schemes of classifications and their features; CC, DDC and UDC.
- Detailed study of DDC 23rd edition.

UNIT 5- Recent developments in library classification

- Knowledge Classification Vs Library Classification, Recent developments,
- CRG, Revision policies.

Suggested readings:

- Krishan Kumar(1980). Theory of classification. New Delhi: Vikas Publishing House.
- Raju, A.A.N.(1984). Decimal, Universal Decimal and Colon Classification: a study in comparison. Delhi: Ajanta.
- Ranganathan, S.R.(1967). Prolegomena to library classification. Ed. 3. Bombay: UBS.
- Ranganathan, S.R.(1966): Elements of library classification. Ed. 2. Bombay: UBS.

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FIRST SEMESTER (July-December)

COURSE CODE	COURSE NAME	TEACHING & EVALUATION SCHEME									
		THEORY			PRACTICAL			L	T	P	CREDITS
		TWO TERM EXAMS	TEACHER ASSMT.	UNIV. END SEM. EXAM.	TWO TERM EXAMS	TEACHER ASSMT.	UNIV. END SEM. EXAM.				
BLIS 103	Library Classification Practice	20	20	60	-	-	-	-	-	8	4

Legends: L - Lecture; T - Tutorial/Teacher Guided Student Activity; P – Practical; C - Credit;

***Teacher Assessment** shall be based on following components: Quiz/Assignment/ Project/Participation in Class, given that no component shall exceed more than 10 marks.

Course Educational Objectives(CEOs): The students will be able to

- Understand the structure, features and provisions of DDC 23rd edition to assign the class numbers for universe of subjects. .
- Understand the structure, features and provisions of CC 6th rev. ed. to assign the class numbers for universe of subjects.

Course Outcomes(Cos):The students should be able to:

- Assign the class numbers for the subjects according to DDC 23rd edition and Cc 6th rev. ed.

COURSE CONTENT

Unit 1:Introduction to DDC 23rd edition and the summaries and assigning the enumerated class Numbers.

Unit 2: Synthesizing the subjects and assigning the class numbers. According to DDC 23rd ed. .

Unit 3: Assigning the class numbers using the Tables in DDC 23rd edition.

Unit 4: Assigning the class numbers using CC 6th rev. ed.

Unit 5: Assigning the Class Numbers with ACI and PCI.

Suggested readings:

- Dewey, M.(2011). Dewey Decimal Classification and relative index. 4vols. 23rd ed. New York: Forest Press.
- Ranganathan, S.R(1960). Colon classification. 6th rev. ed. Bombay: UBS.
- Satija, M.P.(1987) Manual of practical colon classification. New Delhi: Sterling.
- Kumar, P.S.G.(1978). Practical classification: Volume 1 – Colon classification. New Delhi: Metropolitan

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FIRST SEMESTER (July-December)

COURSE CODE	COURSE NAME	TEACHING & EVALUATION SCHEME									
		THEORY			PRACTICAL			L	T	P	CREDITS
		TWO TERM EXAMS	TEACHER ASSMT.	UNIV. END SEM. EXAM.	TWO TERM EXAMS	TEACHER ASSMT	UNIV. END SEM. EXAM				
BLIS 104	Information Technology (Theory)	20	20	60	-	-	-	4	-	-	4

Legends: L - Lecture; T - Tutorial/Teacher Guided Student Activity; P – Practical; C - Credit;

***Teacher Assessment** shall be based on following components: Quiz/Assignment/ Project/Participation in Class, given that no component shall exceed more than 10 marks.

Course Educational Objectives(CEOs): The students will be able to

- Understand the basics of computer, hardware, software, input and output devices
- Understand networks and tools for networking.
- Understand the library and computer applications, digital library, electronic library
- To study the library automation and digitalization library software

Course Outcomes (Cos):The students should be able to:

- Learn the basics of computers
- Learn and understand the networks, library automation software
- Learn the basic features of the open source and commercial software for use in libraries

COURSE CONTENT:

UNIT 1- Introduction to Computers:

- Concepts and terminology of computer and information technology. Evolution of a computer and computer generations.
- Categorization of computers, Hardware basics: Computer processing unit (CPU), Computer storage, Input and Output devices.
- Software basics: System software and Application software. Operating systems (single and multi user) and MS-Office

UNIT 2- Library and Information Networks:

- Library and Information Networks: Definition and objectives. The range of network Services, Types of Networks.
- Database management: Definition, need, concept of field, records and files.
- Search strategies, Boolean Operators, Multimedia and its use in library and information centers.

Unit 3- Digital Libraries:

- Introduction to Digital Library and Virtual Library. Digital Libraries: Growth and development, need and importance.
- Organization of digital libraries: infrastructure, hardware and software requirements and collection development in digital environment.
- Internet resources for libraries, surfing on internet.

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Unit 4- Library automation:

- Library automation Brief history, factors and goals, Need for library automation, Problems and issues in library automation.
- Management of computerized library: ordering and acquisition system, cataloguing system.
- Circulation control system, OPAC, Serials control system and Management Information System.

Unit 5:- Library Software Packages:

- Features of Indian library software Packages: Open source software. Library house keeping software, SOUL and Koha. D-Space.
- DBMS, Introduction to barcode and RFID techniques, Role of social media in library science.

Selected readings:

- Ravichandra Rao, I.K.(1990). Library Automation. New Delhi, Wiley Eastern Ltd.
- Bavakutty, M. and Abdul Azeez T. A. ICT Application in Academic Library Management, ESS, .(2018)
- Ram, B and Kumar, Sanjay(2014). Computer Fundamentals 5th ed. New Age International Pubs.
- Jesus Tramullas and Piedad Garrido (2015). Library Automation and OPAC 2.0: Information Access and Services in the 2.0 Landscape
- Lakshmikant Mishra (2018) Automation and Networking of Libraries: A Manual of Library Management Software and Applications of Computer Technology in Libraries